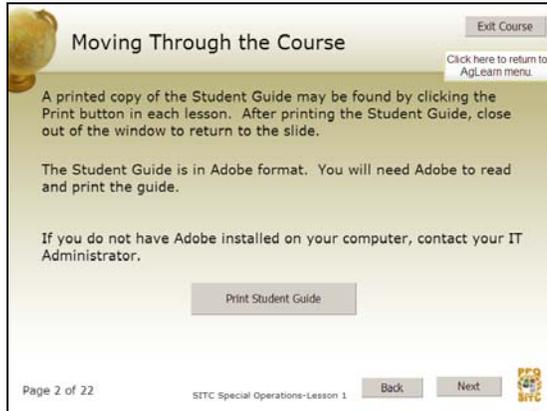




The slide features a large, antique-style globe on the left side. In the top right corner, there is a logo for PPO SITC, which consists of a globe icon with the letters 'PPO' above it and 'SITC' below it. The main title 'SITC' is centered in a large, bold, black font. Below it, the subtitle 'Special Operations Lesson 1' is also centered in a bold, black font. At the bottom of the slide, there are two call-to-action boxes: one on the left that says 'Click Menu to return to AgLearn menu.' and one on the right that says 'Click Next to begin.'. Below these boxes are two buttons: a 'Menu' button on the left and a 'Next' button on the right. In the center of the bottom section, the text 'U.S. Department of Agriculture Animal and Plant Health Inspection Service Plant Protection and Quarantine Professional Development Center' is displayed in a smaller font.

Review questions have been removed from this guide.



Moving Through the Course

Exit Course

Click here to return to AgLearn menu.

A printed copy of the Student Guide may be found by clicking the Print button in each lesson. After printing the Student Guide, close out of the window to return to the slide.

The Student Guide is in Adobe format. You will need Adobe to read and print the guide.

If you do not have Adobe installed on your computer, contact your IT Administrator.

Print Student Guide

Page 2 of 22 SITC Special Operations-Lesson 1 Back Next



Moving Through the Course

Exit Course

Click here to return to AgLearn menu.

Click on the buttons on the screen to navigate through the course.

Keyboard Shortcuts may also be used to navigate through the course.

Button Navigation	Keyboard Navigation
Click Next to move forward	Next = Enter key
Click Back to move to previous screen	Back = Backspace
Click Exit Course to return to AgLearn	Exit Course = Escape

Page 3 of 22 Back Next



Lesson 1 - Pre-Operation Research Exit Course
[Click here to return to AgLearn menu.](#)

Lesson Objective: The first step in planning a blitz is to research the purpose of the blitz. Upon completion of this lesson, the SITC Officer will be able to:

Understand how to gather data from a variety of sources to fill in the what, when, where, who, and why of the SITC Blitz.



Page 4 of 22 Back Next 

Gather Data Exit Course
[Click here to return to AgLearn menu.](#)

To develop a work plan for a blitz, SITC Officers must gather data from a variety of sources.

USDA databases including:

Emergency Action Notification (EAN) - databases contain records of official action taken. The information is found in two different sites.

Page 5 of 22 Back Next 

Emergency Action Notification Exit Course
[Click here to return to AgLearn menu.](#)

Agricultural Quarantine Activity Systems (AQAS) Database - As of November 2006, issue Emergency Action Notifications for **foreign products**.

Address: <https://mek14.aphis.usda.gov/wn/HomePageInt.do?sessionId=9F2F8A4074888E760F4CFCF3E3AC728>

Links: [Google](#) [USDA - APHIS](#) [APHIS Forms](#) [APHIS Publications](#) [APHIS Training](#) [National Finance Center](#)

AQAS Home
AQAS Entry
AQAS Exit Port of Entry
Complete Port of Entry
AQAS Exit Trade Compliance
Complete Trade Compliance
Reports
Set Defaults
Help
Logout

Page 6 of 22 Back Next

Emergency Action Notification Databases Exit Course
[Click here to return to AgLearn menu.](#)

Lotus Notes EAN Database - Issue EANs for **domestic products** (products grown in United States) and search previously issued EANs.

UNITED STATES DEPARTMENT OF AGRICULTURE
PLANT PROTECTION & QUARANTINE
EMERGENCY ACTION NOTIFICATION SYSTEM

If you are unable to save your EAN document, or are receiving an error when saving your document, please read and follow these instructions!

NOTE: When creating a new EAN, if a user enters the Registration Date (Date of Issue) containing the entire EAN, the user may receive an error and may not be able to save the document. Please use the following steps to resolve this error:

1. Create a new EAN
2. Complete Step 1 through 10
3. Save the EAN (Do not click Save Back to the main menu)
4. Save the EAN (Do not click Save Back to the main menu)
5. Create and attach the EAN
6. Save the EAN (Do not click Save Back)
7. Save the EAN (Do not click Save Back)
8. Save the EAN (Do not click Save Back)
9. Save the EAN (Do not click Save Back)
10. Save the EAN (Do not click Save Back)

Page 7 of 22 Back Next

Gather Data (continued) Exit Course

Click here to return to AgLearn menu.

Additional USDA Databases

- **SITC National Information, Communication & Activity System (SNICAS)** - Database contains information about commerce sites
- **National Agricultural Pest Information System (NAPIS)** - Contains data on exotic pest surveys conducted in the United States
- **Offshore Pest Information System (OPIS)** - Collects and analyzes relevant information on offshore exotic plant pests

Page 8 of 22 Back Next

Gather Data (continued) Exit Course

Click here to return to AgLearn menu.

Other Databases

- CBP databases including Automated Commercial System (ACS), Automated Commercial Environment (ACE), and Automated Targeting System (ATS)

Automated Targeting System

Report Message: [Contact Us/Help](#) Module 8.3 and Entry

Conveyance: US01FL08170220 (Top 600220) Mode: AFI PrebCtr: SBD 099999999 Score: AFI: 0 AGRC: 0

Bill #: 400 9971323 Asst#: 00762005 POK: 4106

Carrier: ACP	EPICN: 020726 1744	
RI: 0057	LevHd: 020926 1745	
002: 0085 - 00-00	hdCde: 2	
NMBA1: 00002	Ch: 13 L	
PL	Whse: 0	
	Acct: 136	
	ETType	
	ETAct: 0	
	ETNo:	
	PTFrm:	
	PRD:	
	PRFg:	
	PRCL:	
ArrWork: 4113	DeclaredFlg: 2	EPNo: 001623500
ArrWork: 027	Curvnc: 255	DeclTrn: 00
ArrWork:	ExpDate: 07/07/09	

Container: 1 Container: 1

Container No.: NC Deal 1, 2: None: None
 Container Type: None Equipment Type: None Service Type: None
 Unit Length (Stat): U
 Cargo Description: 000000 000000 Piece Count: 0
 000000 000000

Page 9 of 22 Back Next

Gather Data (continued) Exit Course

[Click here to return to AgLearn menu.](#)

Other Databases

- LEXIS/NEXIS - Online legal, news and business information services



Page 10 of 22 Back Next 

Gather Data (continued) Exit Course

[Click here to return to AgLearn menu.](#)

- Check SITC Bulletin Board in Lotus Notes database for lists of suggested web sites



Page 12 of 22 Next 

 **Gather Data** (continued) [Exit Course](#)

[Click here to return to AgLearn menu.](#)

Gather data from other sources including:

- SITC Analyst
- State Plant Health Director (SPHD)
- Plant Health Safeguarding Specialist (PHSS)
- Local CBP Agriculture Specialists
- APHIS, Investigative Enforcement Services (IES)
- Plant Inspection Stations

Page 13 of 22 [Back](#) [Next](#) 

 **Gather Data** (continued) [Exit Course](#)

[Click here to return to AgLearn menu.](#)

Gather data from other sources including:

- Previously found products in local commerce sites
- Past and present referrals
- Knowledge of area, events, holidays, trade shows, seasonality for target commodities, and repeat offenders
 - Includes garden shows, exotic pet shows, and holiday exhibits
- Foreign language phone books
- See SITC Reference Guide for more suggestions

Page 14 of 22 [Back](#) [Next](#) 

Hot Zone
Trapping Results

[Exit Course](#)
[Click here to return to AgLearn menu.](#)

SITC provides information to the Pest Survey Specialists (PSS) and SPHDs, which enables them to target high hazard areas within their states that received infested or high-risk material.



Photo - Live larva found in IPPC marked wooden crates from China.

Page 15 of 22

[Back](#) [Next](#)



Hot Zone
Trapping Results

[Exit Course](#)
[Click here to return to AgLearn menu.](#)

This provides the Cooperative Agriculture Pest Survey (CAPS) exotic pest detection program with information for precise trap placement in areas where exotic pest infestations are likely to occur.

This information comes "full circle" when SITC receives the trapping results from a hot zone.

Page 16 of 22

[Back](#) [Next](#)



 **Pest Risk Committee** [Exit Course](#)

[Click here to return to AgLearn menu.](#)

This committee consists of representatives from federal, state, local and academia sections of the agricultural community.

They meet to discuss agricultural issues and make recommendations to perform the agricultural mission more effectively and efficiently.



Page 17 of 22 Back Next 

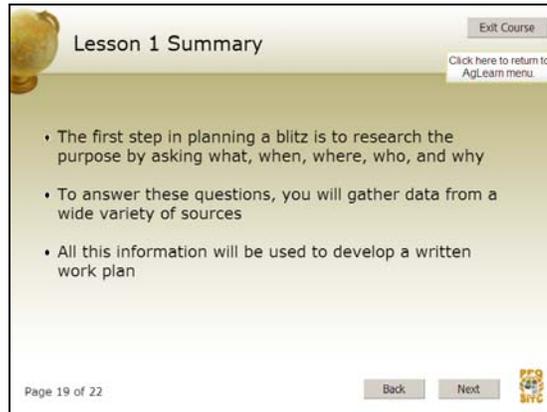

 **Pest Risk Committee** [Exit Course](#)

[Click here to return to AgLearn menu.](#)

The establishment of these committees enhances USDA, APHIS' ability to respond to agricultural issues and minimize the threat of introduction of new pests and diseases into the country.

SITC is a valuable member of the pest risk committee.

Page 18 of 22 Back Next 

Lesson 1 Summary

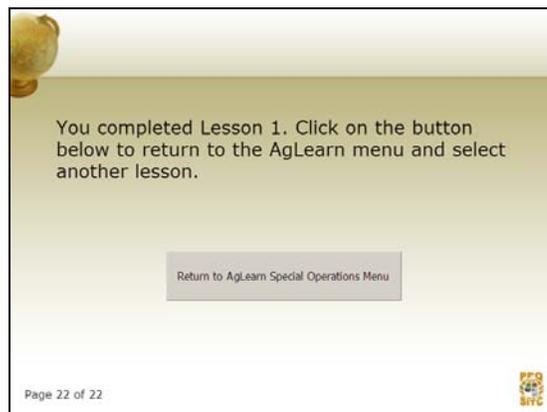
Exit Course

Click here to return to AgLearn menu.

- The first step in planning a blitz is to research the purpose by asking what, when, where, who, and why
- To answer these questions, you will gather data from a wide variety of sources
- All this information will be used to develop a written work plan

Page 19 of 22

Back Next



You completed Lesson 1. Click on the button below to return to the AgLearn menu and select another lesson.

Return to AgLearn Special Operations Menu

Page 22 of 22

