



The slide features a large, antique-style globe on the left side. In the top right corner, there is a logo for PPQ SITC, which consists of a globe icon with the letters 'PPQ' above it and 'SITC' below it. The main title 'SITC' is centered in a large, bold, black font. Below it, the subtitle 'Special Operations Lesson 3' is also centered in a bold, black font. At the bottom center, the text 'U.S. Department of Agriculture Animal and Plant Health Inspection Service Plant Protection and Quarantine Professional Development Center' is displayed in a smaller font. Two navigation buttons are present: 'Menu' on the bottom left and 'Next' on the bottom right. Two callout boxes provide instructions: 'Click Menu to return to AgLearn menu.' near the 'Menu' button and 'Click Next to begin.' near the 'Next' button.

**SITC**

**Special Operations  
Lesson 3**

Click Menu to return to AgLearn menu.

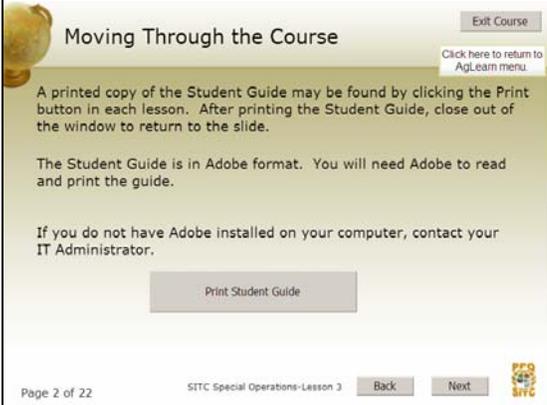
Click Next to begin.

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U.S. Department of Agriculture  
Animal and Plant Health Inspection Service  
Plant Protection and Quarantine  
Professional Development Center

The review questions have been removed from this guide.



**Moving Through the Course**

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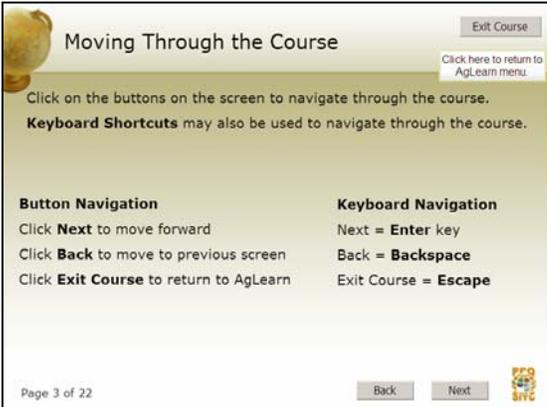
A printed copy of the Student Guide may be found by clicking the **Print** button in each lesson. After printing the Student Guide, close out of the window to return to the slide.

The Student Guide is in Adobe format. You will need Adobe to read and print the guide.

If you do not have Adobe installed on your computer, contact your IT Administrator.

Print Student Guide

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**Moving Through the Course**

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Click on the buttons on the screen to navigate through the course.

**Keyboard Shortcuts** may also be used to navigate through the course.

Button Navigation	Keyboard Navigation
Click <b>Next</b> to move forward	Next = <b>Enter</b> key
Click <b>Back</b> to move to previous screen	Back = <b>Backspace</b>
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### Lesson 3 - Conduct Pre-Operation Briefing

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**Lesson Objective:**  
Before the blitz begins, you need to conduct a briefing on how the blitz will operate with all the participants. Upon completion of this lesson, the SITC Officer will understand the process of a Pre-Operation briefing to:

- Establish ground rules / protocols
- Discuss targets and goals of the operation
- Provide written schedule
- Distribute participant contact information
- Discuss any additional concerns and issues

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### Pre-Operation Briefing

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The SITC Reference Guide provides an Operational Requirements checklist to help organize the briefing.

Establish protocols and operation ground rules for the blitz ahead of time.

**Determine the Chain of Command**

- Supervisor
- Lead officer
- Veterinary Regulatory Support (VRS)
- Food Safety Inspection Service (FSIS)
- Other cooperators



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Pre-Operation Briefing  
(continued)

**Operation Goals and Targets:**  
Provide written information to the participants on the operation targets and goals.

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**Sample of Goals**

- To find agricultural products that have been smuggled into the U.S. that may cause undue harm to agriculture in the United States
- Identify "high risk" commerce sites within a certain area and visit them at a later time
- To obtain information on markets, warehouses, and distribution centers to assist with the "Hot Zone" concept

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Pre-Operation Briefing  
(continued)

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**Sample of Targets**

- All refrigerated vehicles (verify the thermostat)
- Six wheel vehicles, small unmarked trucks and vans
- Vehicles from Canada and Northern U.S. Border States

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### During the Briefing, Include:

- **Commodities** expected to be encountered
- Discuss **authorities** of each participant
- Discuss **responsibilities** of each participant



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### During the Briefing, Include: (continued)

- How to record data such as:
  - GPS coordinates
  - Commerce site survey forms and evaluation sheets
  - Identification of pests
  - Product seizures



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During the Briefing, Include:  
(continued)

- Trace back / trace forward information
- Use of non-SITC equipment
- Safeguarding procedures like:
  - Disposal and destruction sites and procedures
  - Refer to SITC Reference Guide for Safeguarding Agricultural Commodities protocols

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During the Briefing, Include:  
(continued)

Discuss safety procedures for the blitz such as:

- Specific equipment that will be used
- Equipment used only by authorized personnel
- Use of x-ray vans
- Location and area awareness
- Nearest medical facility



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 **During the Briefing, Include:**  
(continued)

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Discuss specific regulations for the area

- Such as seasonality for Canadian products
- Cultural awareness and etiquettes for ethnic groups you may encounter
- Any "parking lot" issues

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 **During the Briefing, Include:**  
(continued)

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Provide participants with a written work schedule and include the following:

- Areas and times of coverage
- Travel time to site
- Mileage to site
- Local police department numbers



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 **During the Briefing, Include:**  
(continued)

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- Discuss any other concerns and issues prior to the operation
- Distribute phone lists and other contact information

It may be helpful to have a checklist of any local equipment given to the participants to verify the return of the equipment at the end of the blitz.

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 **Conduct the Operation or Blitz**

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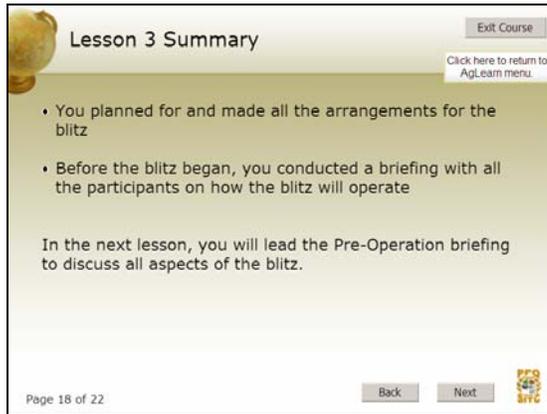
SITC Officers will receive additional information on commerce site surveys and trade verifications during the training scheduled for delivery at the Federal Law Enforcement Training Center (FLETC).



Richard Richerson instructing SITC Class 701.

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Lesson 3 Summary

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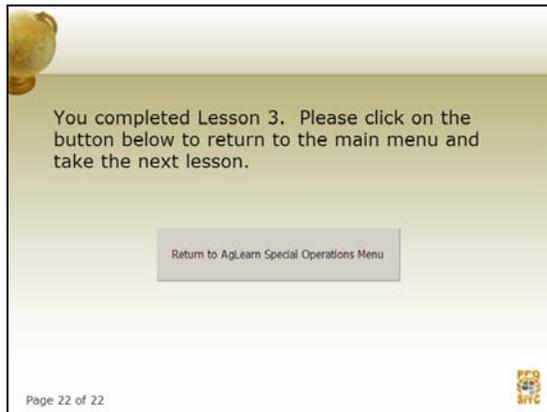
Click here to return to AgLearn menu.

- You planned for and made all the arrangements for the blitz
- Before the blitz began, you conducted a briefing with all the participants on how the blitz will operate

In the next lesson, you will lead the Pre-Operation briefing to discuss all aspects of the blitz.

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You completed Lesson 3. Please click on the button below to return to the main menu and take the next lesson.

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