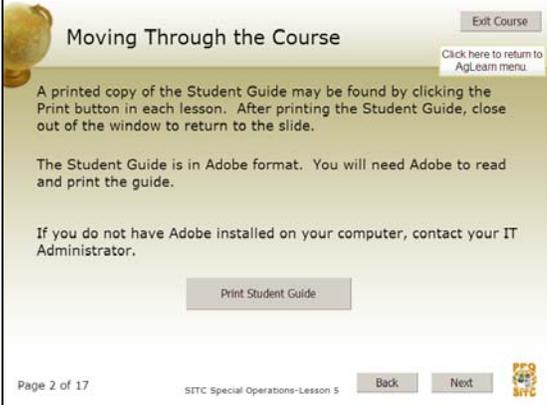


The slide features a large, antique-style globe on the left side. In the top right corner, there is a logo for PPS SITC, which consists of a globe icon with the letters 'PPS' above it and 'SITC' below it. The main text is centered and reads 'SITC' in a large, bold, black font, followed by 'Special Operations' and 'Lesson 5' in a slightly smaller, bold, black font. At the bottom of the slide, there are two call-to-action boxes: one on the left that says 'Click Menu to return to AgLearn menu.' with a 'Menu' button below it, and one on the right that says 'Click Next to begin.' with a 'Next' button below it. In the center of the bottom section, the following text is displayed: 'U.S. Department of Agriculture', 'Animal and Plant Health Inspection Service', 'Plant Protection and Quarantine', and 'Professional Development Center'.

The review questions have been removed from this guide.



Moving Through the Course Exit Course

[Click here to return to AgLearn menu.](#)

A printed copy of the Student Guide may be found by clicking the Print button in each lesson. After printing the Student Guide, close out of the window to return to the slide.

The Student Guide is in Adobe format. You will need Adobe to read and print the guide.

If you do not have Adobe installed on your computer, contact your IT Administrator.

[Print Student Guide](#)

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Moving Through the Course Exit Course

[Click here to return to AgLearn menu.](#)

Click on the buttons on the screen to navigate through the course. **Keyboard Shortcuts** may also be used to navigate through the course.

Button Navigation	Keyboard Navigation
Click Next to move forward	Next = Enter key
Click Back to move to previous screen	Back = Backspace
Click Exit Course to return to AgLearn	Exit Course = Escape

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Lesson 5 - Complete Post-Operation Activities

Exit Course

Click here to return to AgLearn menu.

Lesson Objective:
After the blitz ends, there may be a need to conduct some follow up work. Upon completion of this lesson, the SITC Officer will understand the post-operation process including:

- Preparing the Post-Operation Report
- Reporting findings
- Completing Post-Operation Draft Report within 10 days
- E-mailing thank you notes to participants
- Recording results in various databases

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Sample of Post-Operation Report

Exit Course

Click here to return to AgLearn menu.

CLICK HERE TO TYPE OPERATION NAME

OPERATIONAL RESULTS AND REPORT

USDA-APHIS-PPQ-SITC
WORK UNIT NAME
WORK UNIT ADDRESS
SUPERVISOR'S NAME

Use this form to create your Post-Operation Report.

A blank copy of this form (Market Report.doc) can be found on the SITC Bulletin Board in the Forms Section.

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Post-Operation Report

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- Report any findings in your Post-Operation Report including new pathways, commodities seized, and actionable pests found
- Complete draft report within 10 days
- You may be able to copy and paste some of the information from the blitz work plan into the final report



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Post-Operation Report (continued)

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- Officer submits draft to supervisor, then:
 - Supervisor will submit report to SAM and region within 5 working days
 - SITC Regional Program Manager (RPM) will approve the final report and release for distribution through the SAM to SITC SPHD and SPHDs of the affected states
 - The SITC RPM will also send a final report to the SITC National Coordinator

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Post-Operation Activities

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- Ensure **Work Accomplishments Data System (WADS)** reporting
- Record blitz results in SNICAS
- Develop material for SITC bi-annual newsletter "Pathways"
- Organize photographs
- Send e-mail "Thank You" notes to participants

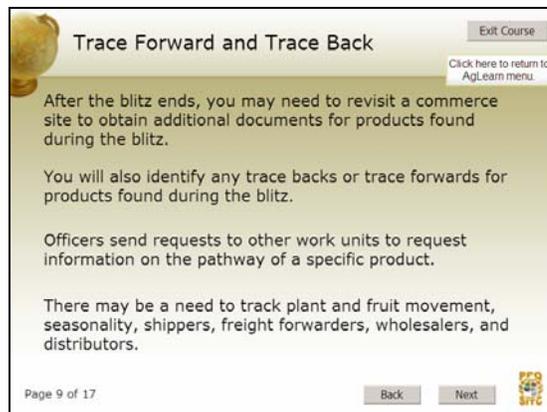
PATHWAYS

Newsletter of the National Smuggling Interdiction and Trade Compliance Program

The last activities to discuss are trace forwards and trace backs.

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Trace Forward and Trace Back

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After the blitz ends, you may need to revisit a commerce site to obtain additional documents for products found during the blitz.

You will also identify any trace backs or trace forwards for products found during the blitz.

Officers send requests to other work units to request information on the pathway of a specific product.

There may be a need to track plant and fruit movement, seasonality, shippers, freight forwarders, wholesalers, and distributors.

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 **Trace Forward and Trace Back**
(continued)

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Trace forwards are used from port of entry (POE) to commerce

- This includes from importer or shipper to distribution centers to warehouses to the retail markets or growing areas

Trace backs are used from commerce back to POE

- This includes from retail market or growing areas to warehouses to distribution centers to the port of entry

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 **Trace Forward and Trace Back**
(continued)

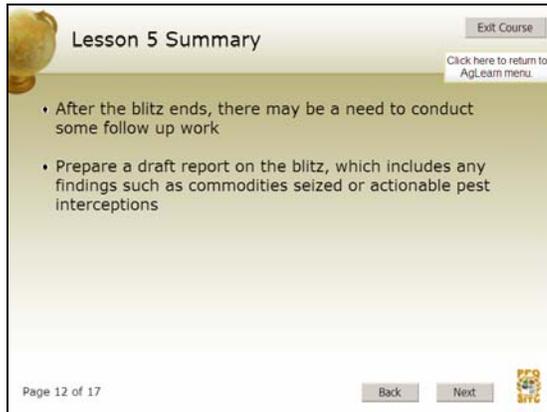
[Exit Course](#)
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For specific procedures and time limits on traces, consult the SITC Reference Guide on Traces.

SITC Officers will receive additional information on traces during the training scheduled for delivery at the Federal Law Enforcement Training Center.

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Lesson 5 Summary

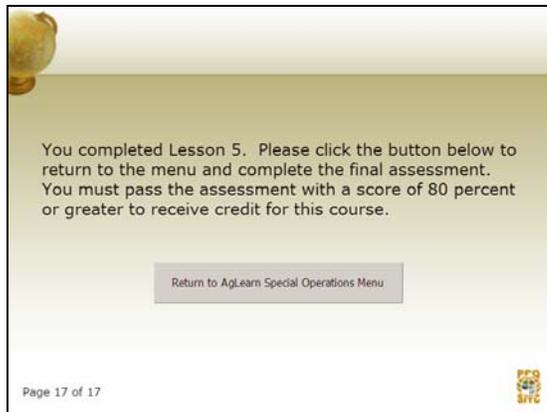
Exit Course

Click here to return to AgLearn menu.

- After the blitz ends, there may be a need to conduct some follow up work
- Prepare a draft report on the blitz, which includes any findings such as commodities seized or actionable pest interceptions

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You completed Lesson 5. Please click the button below to return to the menu and complete the final assessment. You must pass the assessment with a score of 80 percent or greater to receive credit for this course.

Return to AgLearn Special Operations Menu

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