

## **Amending the Agreement or Permit**

If an importer wishes to alter certain conditions of their PEQ agreement and permit, there are existing mechanisms to do so. Following is a list of amendments that may be considered by the State and PEQ National Coordinator:

- Additions or changes to approved genera
- Additions or changes to approved countries of origin
- Authorization to increase PEQ material
- Authorization to move or distribute PEQ material, including cut flowers

The regulation requires that any amendments to the agreement are to be proposed in writing to the SPRO and PEQ National Coordinator prior to implementation. When requesting amendments to the permit, importers should write a letter specifying their request to the SPRO. The letter will need to reference the permit number, State reference number (if applicable) and other information pertinent to the request (e.g., genus, quantity, location).

The SPRO will forward the request to the PEQ National Coordinator indicating their approval or disapproval of the request.

### **Case Study 1: Serenity Gardens**

Mrs. Quayle has contacted the State Inspector to inquire about future changes to her permit should she need to move or propagate plants. The Inspector informs her that she will need to write a letter to the SPRO and PEQ National Coordinator and include the following information:

- Specifics of the request (propagation or movement)
- Permit number
- State reference number (if applicable)
- Plant genus, quantity, and location

The importer will want to send the letter to the SPRO ([or the designee](#)) at the address listed in Appendix C: SPRO Directory of the PEQ Manual. The SPRO mailing information in this case would be:

Cindy Cooper  
WSDA  
1111 Washington St., S.E., Floor 2  
P.O. Box 42560  
Olympia, WA 98504-2560