

## Export Certification of Animal Products Glossary

### Accredited veterinarian

A veterinarian approved by the APHIS administrator in accordance with the 9CFR to perform specific functions on the behalf of APHIS. Accredited veterinarians are not normally involved in the certification of animal products.

### Affidavit line

The sentence that must appear on a certificate above any statements that are endorsed based upon an affidavit. Only two versions may be utilized:

1. "This office has on file a notarized affidavit from [insert name of company here] verifying the accuracy of the statements below."
2. "This office has on file a notarized affidavit from [insert name of manufacturer here], the manufacturer, verifying the accuracy of the statements below."

### AGID

Agar Gel Immunodiffusion

### Agricultural Marketing Service

The Agricultural Marketing Service (AMS) of the U.S. Department of Agriculture (USDA) employs specialists who provide standardization, grading and market news services for various commodities.

AMS, along with the U.S. Food and Drug Administration (FDA), has primary responsibility for the certification of dairy products and table eggs exported for human consumption.

The contact information for AMS Dairy Standardization Branch is:

Dairy Standardization Branch  
Agricultural Marketing Service  
U.S. Department of Agriculture  
P.O. Box 96456  
Washington, DC 20009  
Phone: 202-720-3171  
Fax: 202-720-2643

The contact information for AMS Poultry Division (Grading Branch) for certificate of table (shell) eggs is:

USDA, Agricultural Marketing Service  
Poultry Division—Grading Branch  
P.O. Box 96456  
South Agriculture Building  
Washington, DC 20090-6456  
Phone: 202-720-4411  
Fax: 202-690-3165

### AMS

Agricultural Marketing Service

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### Animal Products

Animal products are any product containing components derived from animals. Example products of animal origin include milk and its derivatives, meat, bone meal, fish oil, fish meal, hides, and any commodity containing any of these items. Even items such as culture media or diagnostic test kits may contain components of animal origin.

### Animal Products Export Database

The Animal Products Export Database (APED) is a database that provides immediate notifications from NCIE to the VS field for issues associated with the export of animal products. The APED is used to alert the VS field of new export requirements, trade bans, or policies.

The documents in the APED are for internal VS use, and may not be shared outside of VS. Any exceptions are noted in the specific APED document.

Notifications of updates to the APED are sent to IECs and VS personnel in the following email groups:

- VS Export Documentation
- VS Areas ER
- VS ERMT
- VS ER AVIC
- VS WR AVIC

Individuals involved in the export of animal products may ask their supervisors to request that Regional authorities add them to the appropriate group(s).

Individuals no longer involved in the export of animal products who wish to stop receiving notifications of APED updates may ask their supervisors to request Regional authorities remove them from the above email groups. NCIE cannot add or remove individuals from these email groups.

### Animals

Livestock, poultry, and all other members of the animal kingdom, including birds whether domesticated or wild, but not including man.

### APHIS

Animal and Plant Health Inspection Service

### Area Veterinarian in Charge (AVIC)

A USDA veterinarian authorized by the Administrator to supervise and manage animal health work of APHIS in a specified area of the United States.

### Australian Import Permit

For information on applications to import pet food into Australia contact:

Biologicals Unit Australian Quarantine and Inspection Service  
Telephone: 011-61-2-6272-4578  
Fax: 011-61-262-73-2097

## Export Certification of Animal Products Glossary

### AVIC

Area Veterinarian in Charge

### Bovine

Cattle or Buffalo

### Broker

An individual who buys products from a manufacturer and exports them to a foreign country. The broker and manufacturer may be located in different states.

### BSE

Bovine Spongiform Encephalopathy

### Caprine

Goats

### Center for Veterinary Biologics (CVB)

The VS Center for Veterinary Biologics (CVB) endorses certificates for the export of certain veterinary biologics (vaccines, bacterins, antisera, diagnostic kits, and other products of biological origin produced under CVB approval). VS Memorandum No. 800.52 provides guidance regarding certificate endorsement by CVB.

Contact information for CVB is:

Center for Veterinary Biologics Inspection and Compliance  
1920 Dayton Avenue  
P.O. Box 844  
Ames, IA 50010.  
CVB Export Manager: (515) 337-6100

### Certificates for Registration Purposes Only

These certificates may be required by the importing authority to grant permission to the importer for import of future shipments. The requirements for these certificates are available on the IDEA system at [http://inside.aphis.usda.gov/vs/downloads/products/registration\\_certs.pdf](http://inside.aphis.usda.gov/vs/downloads/products/registration_certs.pdf).

### Cervid

All members of the family Cervidae and hybrids, including deer, elk, moose, caribou, reindeer, and related species.

### CFIA

Canadian Food Inspection Agency

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### CFR

Code of Federal Regulations

### CVB

Center for Veterinary Biologics

### Direct Attestations

Declarations on certificates to be endorsed by APHIS that do not appear beneath the "affidavit" line on the certificate. These statements are usually based upon Veterinary Services' knowledge of the animal health status of the United States or verified by inspection.

### ELISA

Enzyme Linked Immunosorbent Assay

### Epidemiological information

That information that results from a study of the association of factors that determine the distribution and incidence of disease in a population. Such information might include tracing all contacts with affected animals and premises including movements of non-susceptible livestock, humans, fomites, animal products or byproducts, crops/grains, and feedstuff.

### Equine

Any member of the Equidae family, which includes horses, asses, mules, ponies and zebras.

### [exportsproducts@aphis.usda.gov](mailto:exportsproducts@aphis.usda.gov)

Email address exclusively for use by the VS Field for the submission of documents and questions regarding the export of animal products to the NCIE Animal Product Export Team. This email is for internal VS use only, and should not be provided to entities outside of Veterinary Services either directly or indirectly. [Exportsproducts@aphis.usda.gov](mailto:Exportsproducts@aphis.usda.gov) should not be copied on emails on which individuals outside of Veterinary Services are copied. Emails from [exportsproducts@aphis.usda.gov](mailto:exportsproducts@aphis.usda.gov) should not be forwarded outside of APHIS Veterinary Services.

### FAS

Foreign Agricultural Service

USDA FAS has offices in most U.S. embassies overseas. Exporters and their importing parties may wish to contact these offices for help in determining import requirements or other issues associated with the export of animal products. VS Area Offices may not contact these offices directly. NCIE is the VS contact for USDA FAS regarding issues associated with the export of animal products. A directory of USDA FAS offices may be found at [http://www.fas.usda.gov/scripts/sw/fasfield/ovs\\_directory\\_search.asp](http://www.fas.usda.gov/scripts/sw/fasfield/ovs_directory_search.asp).

### FDA

Food and Drug Administration

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### FMD

Foot-and-Mouth disease

### Food and Drug Administration

The U.S. Food and Drug Administration (FDA) supervises the introduction of products into the market and monitors products for continued safety after they are in use. The FDA is also the primary agency for regulating pharmaceuticals.

FDA and the Agricultural Marketing Service (AMS) are the primary agencies responsible for certifying dairy products exported for human consumption, although APHIS may be involved as well. The FDA is also involved in the approval of some facilities exporting seafood products.

FDA is also the primary agency responsible for certifying meat products (intended for human consumption) that are not certified by the Food Safety and Inspection Service (FSIS). Determination of whether FDA or FSIS is responsible is based primarily upon the percentage of the product that is meat.

### Food Safety and Inspection Service

The Food Safety and Inspection Service (FSIS) is the public health agency in the U.S. Department of Agriculture responsible for ensuring that the Nation's commercial supply of meat, poultry, rendered fats, and egg products intended for human consumption are safe, wholesome, and correctly labeled and packaged.

The Food Safety Inspection Service (FSIS) is the certifying agency for most meat, poultry, rendered fats, intestinal casings, and processed egg products exported for human consumption.

FSIS is generally the certifying agency if a product for human consumption contains more than 2 percent meat. FSIS may also certify some inedible animal products. Any product produced under the supervision of FSIS must be certified by FSIS. This includes edible and inedible products, with the exception of animal hides.

### FSA

Farm Service Agency. An agency of the U.S. Department of Agriculture.

### FSIS

Food Safety and Inspection Service

### GMO

Genetically Modified Organism

### IDEA System

APHIS Intranet

### IEC

Regional Import/Export Coordinator

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### IES

Investigative and Enforcement Services

### Import (imported, importation) into the United States

To bring or move into the territorial limited of the United States.

### Inedible

Not intended for human consumption, but may be used for animal consumption.

### Inside APHIS

Inside APHIS provides information and guidance to APHIS personnel that for privacy concerns and other reasons are not available to the public.

### International Regulation Retrieval System (IREGS)

Website that contains information related to animal health certification requirements for products certified by VS. The IREGS is available at <http://www.aphis.usda.gov/regulations/vs/iregs/products>.

### IREGS

International Regulation Retrieval System

### International Services (APHIS-IS)

APHIS IS has offices in many countries. Exporters and their importing parties may wish to contact these offices for assistance in determining import requirements or other issues associated with the export of animal products. VS Area Offices may not contact these offices directly. NCIE is the VS contact for APHIS IS regarding issues associated with the export of animal products. A directory of APHIS IS offices may be found at <http://www.aphis.usda.gov/is/pages/isglobaldirectory.pdf>.

### Letterhead Certificate

A letterhead certificate is a certificate other than the VS Form 16-4. Letterhead certificates are utilized when an importing country requires animal health-related certification for non-animal origin products, or when the importing country requires the certificate to follow a special format not compatible with the VS Form 16-4. Letterhead certificates are usually transferred to Area Office letterhead prior to printing on VS Security Paper.

### MBM

Meat-and-Bone Meal

### MRPBS

Marketing and Regulatory Programs Business Services. A unit of the Animal and Plant Health Inspection Service.

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### National Animal Health Emergency Management System

A joint federal-state-industry effort to improve the United States' ability to deal successfully with animal health emergencies, bioterrorism, emerging diseases, and diseases that pose a threat to production and international trade.

### National Oceanic and Atmospheric Administration

The National Oceanic and Atmospheric Administration (NOAA), of the Department of Commerce, provides certification for seafood products including some fish meal and oil.

NOAA may certify products derived from fresh or saltwater finfish, crustaceans, other forms of aquatic animal life (including, but not limited to, alligator, frog, aquatic turtle, jellyfish, sea cucumber, and sea urchin and the roe of such animals) other than birds or mammals, and all mollusks. This includes products produced through aquaculture, e.g., farm raised fish.

NOAA certification is provided through a voluntary program. Not all producers of seafood, including fish meal and fish oil, participate in this program. Therefore, APHIS may issue certificates for these products when the certificate does not contain any statements other than those dealing with the animal health status of the United States. There are exceptions, such as certification of fish meal to the European Union, where NOAA certification is required even if the product is not intended for human consumption.

Additional information about NOAA is available at <http://www.seafood.nmfs.noaa.gov/>

### National Veterinary Services Laboratories (NVSL)

The NVSL provides diagnosis for domestic and foreign animal diseases, diagnostic support for disease control and eradication programs, import and export testing of animals, and a training laboratory certification for selected diseases. The NVSL is composed of four testing laboratories. All are located in Ames, Iowa, except the Foreign Animal Disease Diagnostic Laboratory (FADDL) which is located on Plum Island, New York.

### National Center for Import and Export (NCIE)

The NCIE Exports Products Team is responsible for negotiating with foreign governments on technical animal health and product export issues, formulating VS product export policies, administering various programs related to the export of animal products, and interacting with other U.S. and foreign government agencies on issues related to the export of animal products.

### NOAA

National Oceanic and Atmospheric Administration

### Notarized Affidavits

A written statement of evidence signed in the presence of a notary republic.

### NPIP

National Poultry Improvement Plan

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### OIE

The Office International des Epizooties (OIE) is also known as the World Organization for Animal Health, although the abbreviation OIE is still used.

### Ovine

Sheep

### Poultry

Chickens, ducks, geese, swans, turkeys, pigeons, doves, pheasants, grouse, partridges, quail, guinea fowl, and pea fowl.

### Regional Import/Export Coordinator (IEC)

Import and Export specialists can answer various import/export questions and provide training. IECs are knowledgeable about the import and export of live animals and animal products. There is an IEC office for the eastern region and another for the western region.

IEC contact information is listed below:

Import Export Coordinator  
Eastern Region  
USDA, APHIS, VS  
Venture II Building, Centennial Campus  
North Carolina State University  
920 Main Campus Drive, Suite 200  
Raleigh, NC 27606  
Phone: 919-855-7250 Fax: 919-855-7277  
[VS.ER.Import.Export@aphis.usda.gov](mailto:VS.ER.Import.Export@aphis.usda.gov)

Import Export Coordinator  
Western Region  
USDA, APHIS, VS  
2150 Center Avenue, Bldg B, Mail Stop 3E13  
Fort Collins, CO 80526-8117  
Phone: 970-494-7400 Fax: 970-494-7423

### Rendering

The processing of animal carcasses or meat wastes into usable products. The wastes are subjected to heat, resulting in the inactivation of most infective agents. (Rendering does not inactivate the agents that cause transmissible spongiform encephalopathies such as BSE.)

### Residues

Residues are substances, generally chemicals, that may be in animal-origin products. Examples include dioxins, lead, and pesticides.

### Ruminants

All animals which chew cud, including cattle, buffaloes, camelids, cervids (deer, elk, moose, and antelope), sheep (ovine), goats (caprine), and giraffes.

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### Shipper

A division of a company responsible for shipping products to foreign countries. A large company may have a division in one state responsible for shipping (the shipper), while another division in a different state is responsible for completing the export documentation.

### Title 9, Code of Federal Regulations (CFR), part 156

Title 9, Code of Federal Regulations (CFR), part 156, establishes authority for APHIS to conduct reimbursable inspections and certification of animal products.

### User Fees

Services provided by VS Area Offices related to the certification of products for export are billed to the entity requesting that VS provide the service. User fees are listed in 9 CFR 130.

The APHIS Marketing and Regulatory Programs Business Services-Financial Management Division-User Fees Team maintains a User Fee Operating Procedures Manual that provides additional information related to APHIS user fees. This manual is available on the APHIS Intranet at <http://inside.aphis.usda.gov/vs/publications/ufmanual.pdf>.

For questions on APHIS user fees not covered in the user fee manual, VS personnel should contact the pertinent IEC.

### USDA

United States Department of Agriculture

### VMO

Veterinary Medical Officer

### VS

Veterinary Services, Animal and Plant Health Inspection Service, United States Department of Agriculture

### VS Area Office

VS Area Offices serve as the primary VS point of contact for exporters of animal products. VS field personnel use the information in VS memoranda, online courses, and other resources to address questions and concerns of U.S. exporters. VS Area Offices also serve as the primary VS contact with local and State government officials.

### VS Form 16-4

The VS Form 16-4 is an animal products certificate with a generic declaration about the animal disease status of the United States and a blank area where additional declarations may be added. The VS Form 16-4 is used ONLY to certify products of animal origin for export to foreign countries. The VS Form 16-4 is an electronic form with specific sections the exporter completes before submitting electronically to the endorsing VS Area Office. After reviewing, verifying, and adding certain other details, the VS Area Office prints the electronic form on VS Security Paper. The VS Form 16-4A is the only continuation page that may be used with the VS Form 16-4.

## Export Certification of Animal Products Glossary

### VS Form 16-4A

An electronic form that is the continuation page utilized only with the VS Form 16-4.

### Veterinary Services Information Dissemination Electronic Access (VS IDEA System)

The APHIS Intranet Information Dissemination Electronic Access (IDEA) system is an internal network that contains numerous resources including documents related to internal animal product export policies.

The IDEA system is accessed only on computers on the APHIS network at <http://inside.aphis.usda.gov/vs/idea.shtml>.

The section of the IDEA system related to the export of animal products is at [http://inside.aphis.usda.gov/vs/euprod\\_docs.shtml](http://inside.aphis.usda.gov/vs/euprod_docs.shtml).

Links from within the IDEA system may not be forwarded outside of APHIS.

### VS Security Paper

Special paper only utilized by Veterinary Services offices for the printing of certificates for the exportation of animal products. VS Security Paper may not leave area office (until it is a finalized endorsed certificate).

### 9 CFR 130.30

Title 9, Code of Federal Regulations, part 130, section 130.30 (9 CFR 130.30) authorizes Veterinary Services to charge a user fee for the evaluation and endorsement of checklists.