



## *Winter Weather on the Way?*

# Telecommute with AgLearn and Keep the Learning Going

You never know when weather conditions might keep you out of the office. With AgLearn, you have 24-hour access to the learning you need and the courses you need to take—whenever and wherever you want to take them. These courses are ideal to help you make telework successful.

### [Making Telework Work: Leading People and Leveraging Technology for High-Impact Results](#)

Although IT infrastructure, software, and hardware may set the stage for telework, this book lays out what leaders need to know to integrate technology, manage knowledge workers and teleworkers, and drive competitive advantage for their organizations.

### [TeleWork 101 for Employees](#)

Telework can give you more control over your schedule, more time for family and community, and freedom from the interruptions of a noisy office. But will it work for you? This course gives you a brief, practical introduction to telework. It offers tools for deciding whether telework is a good fit for you and for the specific job you hold. It teaches you strategies for teleworking efficiently, staying "plugged in" to the office, and managing your interactions with co-workers and customers.

### [TeleWork 101 for Managers](#)

Telework can help managers attract and retain the best qualified employees, provide them with uninterrupted blocks of time to work on key projects, and give their organization a way to function more effectively during crisis situations and other business interruptions. The course walks managers through the process of developing a program, selecting employees for telework, and managing effectively in a telework environment.

### [101 Tips for Telecommuters: Successfully Manage Your Work, Team, Technology and Family](#)

This course offers practical tips to ease the transition from working in an office to remaining professional work out of the house.

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