

Master FSIS NR Writing

User Guide

January 20, 2011

Table of Contents

Receiving Credit	3
Troubleshooting	4
Screen Resolution	4
Maximizing	5
Resizing Text	6
Active Content	7
Pop-up Blockers.....	8
Adobe Flash Player Security.....	9

Receiving Credit

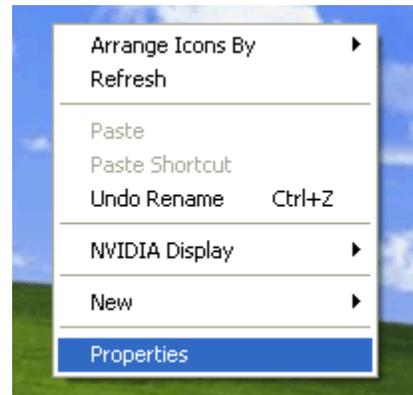
1. Login to AgLearn.
2. Search the catalog for *FSIS NR Writing CD Assessment*.
3. Select the **Launch Content** button.
4. Complete the assessment with a score of 70% or higher.
5. Close your web browser to add the *FSIS NR Writing CD Assessment* to your AgLearn learning history.

Troubleshooting

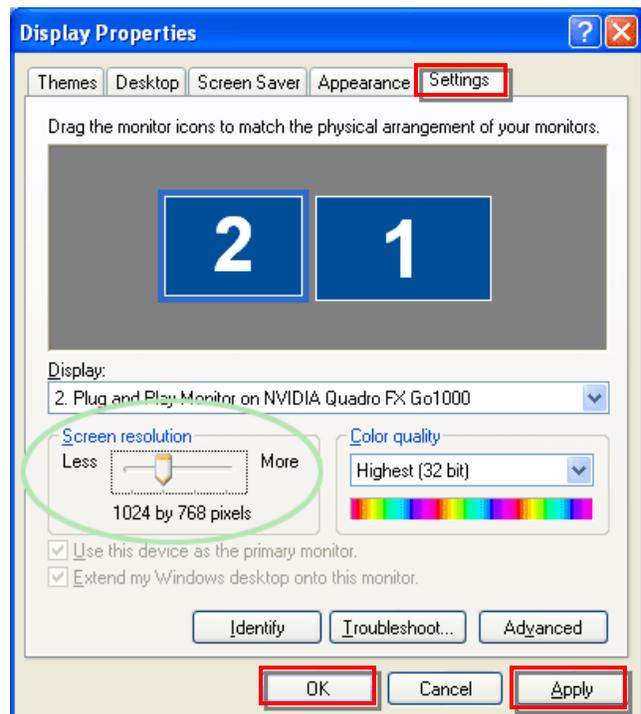
Screen Resolution

This training is best viewed in Internet Explorer at a screen resolution of 1024 x 768. To change your screen resolution:

1. Right-click on your **Desktop** and select **Properties**.



2. Select the **Settings** tab in the *Display Properties* dialog box.



3. Select the **Screen resolution** slider and drag it to 1024 by 768 pixels.

4. Select the **Apply** button.

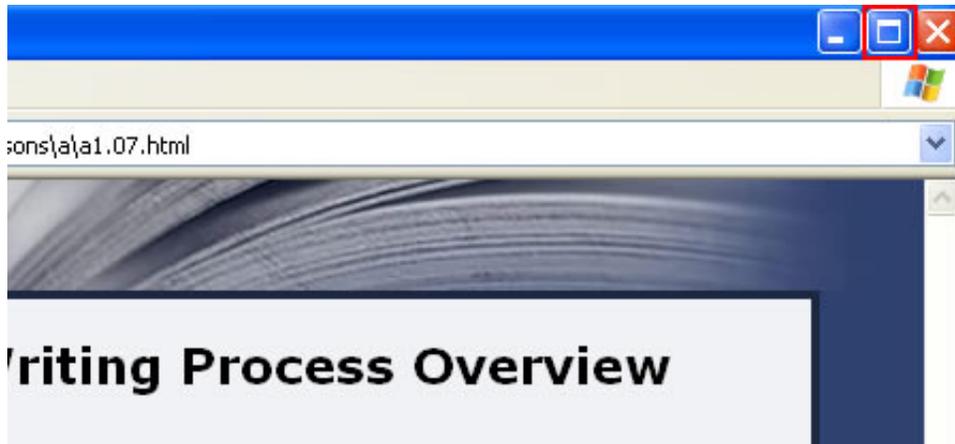
5. Select the **OK** button.

Maximizing

For best viewing results, maximize the browser window. To maximize the browser window:

1. Select the **maximize** icon, which is the white square in the top right corner of the browser window.

This will also allow you to view the text in its maximum size.



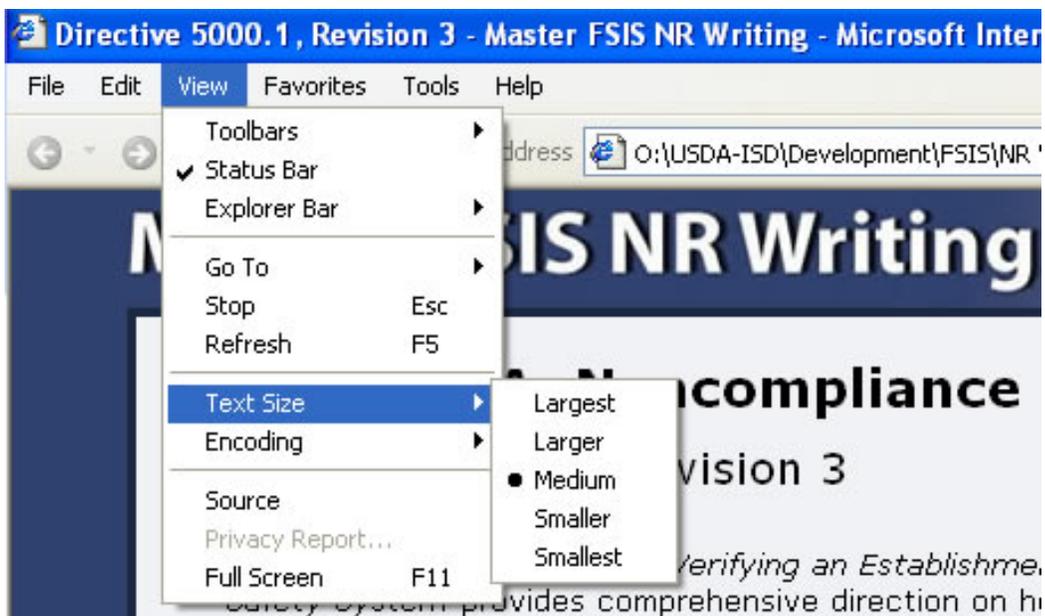
If the browser window is already maximized, the single square will be replaced by double squares.



Resizing Text

If the text is not large enough after the browser window is maximized, use the text size option in the browser. To resize text in Internet Explorer:

1. Select the **View** menu.
2. Select **Text Size**.
3. Select **Larger** or **Largest** to view the text at a larger size.
4. To return to the original font size, select **Medium**.



Active Content

A potential issue that may occur when launching the NR Writing CD is related to ActiveX controls. If this is the case, the Active Content message will appear:



If this message box appears:

1. Select **Yes** to allow ActiveX controls.

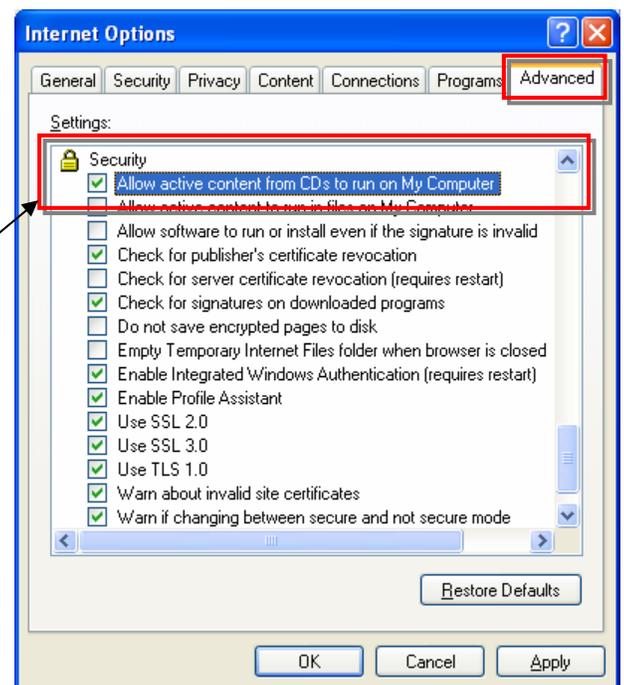
If you select *No*, an alert bar will appear at the top of each window. You will have to right-click the alert bar and allow ActiveX content every time a new page loads.

To allow ActiveX content every time a new page loads:

1. Right-click the **To help protect your security** bar.
2. Select **Allow Blocked Content...**

To always allow ActiveX content from a CD:

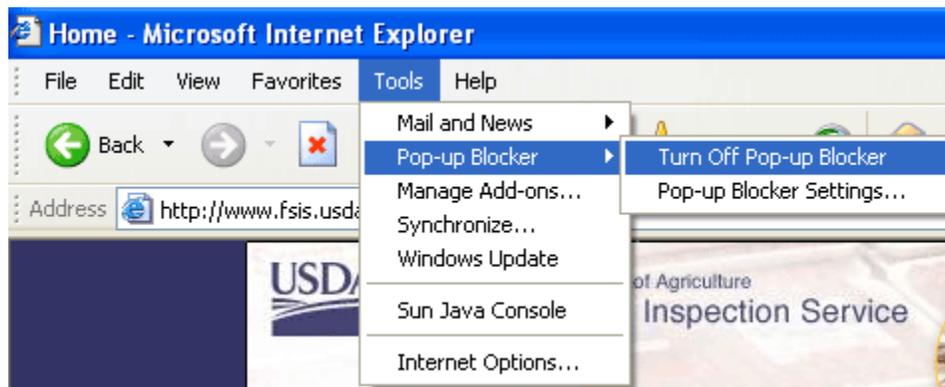
1. Select the **Tools** menu then select **Internet Options**.
2. Select the **Advanced** tab.
3. Under the **Security** heading, make sure **Allow active content from CDs to run on My Computer** is checked.
4. Select **Apply** and then **OK** to close the *Internet Options* dialog box.
5. **Refresh** your browser window or eject and then reinsert the CD to apply the changes.



Pop-up Blockers

When you first launch the NR Writing CD, the pop-up blocker feature may prevent the content from loading properly. If this happens:

1. Open Internet Explorer.
2. Select the **Tools** menu, select **Pop-up Blocker**, and choose **Turn Off Pop-up Blocker**.



3. Close Internet Explorer.
4. Eject and then reinsert the CD.
5. Restart the training.

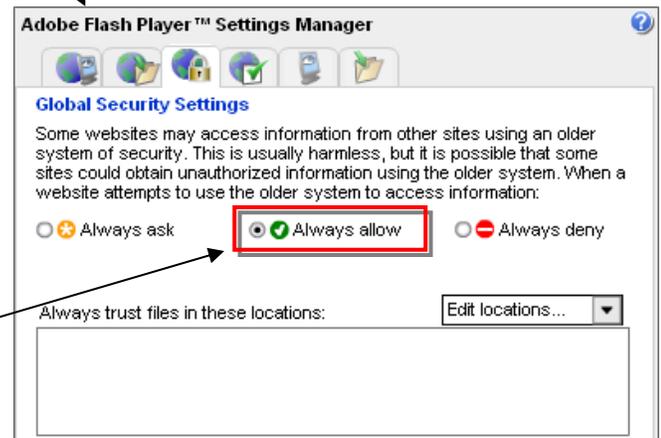
Adobe Flash Player Security

If the Adobe Flash Player Security warning appears, Flash and Internet Explorer are not able to communicate properly.



To allow Flash to communicate with the Internet:

1. Ensure you are connected to the Internet.
2. Select the **Settings...** button.
3. Select the **Always allow** radio button.
4. Completely close Internet Explorer by closing all training windows.
5. Eject and reinsert the CD.
6. Restart the training.



If you are not connected to the Internet, select the **OK** button to continue the training. The **Finish** button at the end of the assessment will not work, but you can still close the window and will still receive credit for completing the assessment.