

Where to Go for More Information

This table provides an alphabetical summary of the resources presented at the end of each module.

For information on...	See...	At...
Contractor recordkeeping guidelines	CFR Title 36, Paragraph 1222.48—Data created or received and maintained for the government by contractors	http://www.archives.gov/about/regulations/part-1222.html
FOIA	Freedom of Information Statute	http://www.usdoj.gov/04foia/index.html
NARA	NARA's About Us page	http://www.archives.gov/about/index.html
Personal files in general	<i>Documenting Your Public Service</i> —What are Personal Files?	http://www.archives.gov/records-mgmt/publications/documenting-your-public-service.html#personal
Personal files in more detail	CFR Title 36, Paragraph 1222.36—Identifying personal papers	http://www.archives.gov/about/regulations/part-1222.html#partc
Privacy Act	Privacy Act Statute	http://www.usdoj.gov/04foia/privstat.htm
Records lifecycle and records management techniques	NARA's Records Management Site	http://www.archives.gov/records-mgmt/publications/disposition-of-federal-records/chapter-1.html
Rules of evidence	Federal Rules of Evidence.pdf	http://judiciary.house.gov/media/pdfs/printers/108th/evid2004.pdf
Federal records management regulations	Title 36 in general	http://www.archives.gov/about/regulations/part-1222.html#partb
Training opportunities from NARA	The NARA training website	http://www.archives.gov/records-mgmt/training/index.html
44 U.S. Code	United States Code website	http://www.access.gpo.gov/uscode/title44/title44.html
Other Sites of Interest		
Agency Records Officers—a complete list	The NARA Federal agency listing	http://www.archives.gov/records-mgmt/agency/officers-lists.html
Guidance on records management issues	Records management information resource links	http://www.archives.gov/records-mgmt/resources/