

Demobilization: Getting Ready To Go Home

When your assignment is complete, you will be demobilized. It is important to wrap up your obligations at the incident site before you leave.

Be sure to:	Check When Done
▪ Complete unfinished business and reports.	<input type="checkbox"/>
▪ Brief replacements, subordinates, and supervisor.	<input type="checkbox"/>
▪ Provide followup contact information.	<input type="checkbox"/>
▪ Return any incident-issued equipment or supplies.	<input type="checkbox"/>
▪ Evaluate the performance of subordinates.	<input type="checkbox"/>
▪ Follow incident and agency check-out procedures.	<input type="checkbox"/>
▪ Complete post-incident reports, critiques, evaluations, and medical followup actions.	<input type="checkbox"/>
▪ Complete all payment and/or payroll issues or obligations.	<input type="checkbox"/>
▪ Upon arrival at home, notify the home unit (i.e., whoever is tracking you) of your arrival and ensure your readiness for your next assignment.	<input type="checkbox"/>