



Rolling Out the Supervisor Dashboard

Instructional Strategies of the Virtual Classroom





Purpose

- To design an effective communication plan surrounding the launch of the supervisor dashboard
- To identify the best instructional strategy for rapid deployment of training and support



- Alternatives
 - No communication
 - Communication memo to introduce new features and provide help desk number
 - Communication memo to introduce features and identify training opportunities
 - Virtual Classroom communication similar to Plateau's demonstration



- Alternatives
 - No training - allow users to explore and self train
 - Performance support – job aids, online courses to simulate most common tasks
(ex: [SF-182](#), [IDPs](#), [AgLearn Tour](#), job aids currently in CSAT and Privacy [READ ME FIRST](#) files)
 - Classroom Training of all Trainers
 - Virtual Classroom Training of Trainers and/or Leads





Virtual Classroom Approach

- Is the [VC approach](#) feasible for this rollout?
- Would it be used for a communication tool?
 - If so, who's the audience?
 - Should the session be recorded?
- Should the VC be used as a training tool?
 - If so, who's the audience? Leads? Trainers?
 - Should the session be recorded?
 - Should there be other support tools?



- Identify key tasks and objectives
- Identify media/blended
- Define time frame, LOE
- Design delivery, performance support
- Develop
- Implement
- Evaluate



- How can AgLearn help you with the VC?
 - Provide the infrastructure
 - Provide templates
 - Provide design and development support
 - Provide conversion support
 - Deliver training



Help Us Help You!



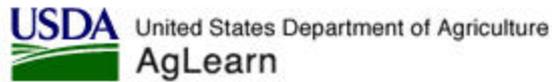


Online AgLearn Help



[? Help](#) | [Logout](#)

bye



AgLearn Help

Please refer to the links below for information regarding the AgLearn System:

External Training Requests (SF-182):

[How to Complete](#)

[How to Approve \(Only\)](#)

[How to Verify Co](#)

[Individual Deve](#)

[How to Create Y](#)

[Find Learning Th](#)

[Maintaining You](#)



Automated SF-182 Requests

Completing The SF-182 / Lesson Introduction and Objectives

[Menu](#)

[Help](#)

[Glossary](#)

[Resources](#)

[Exit](#)

Introduction

Lessons

[Completing The SF-182](#)

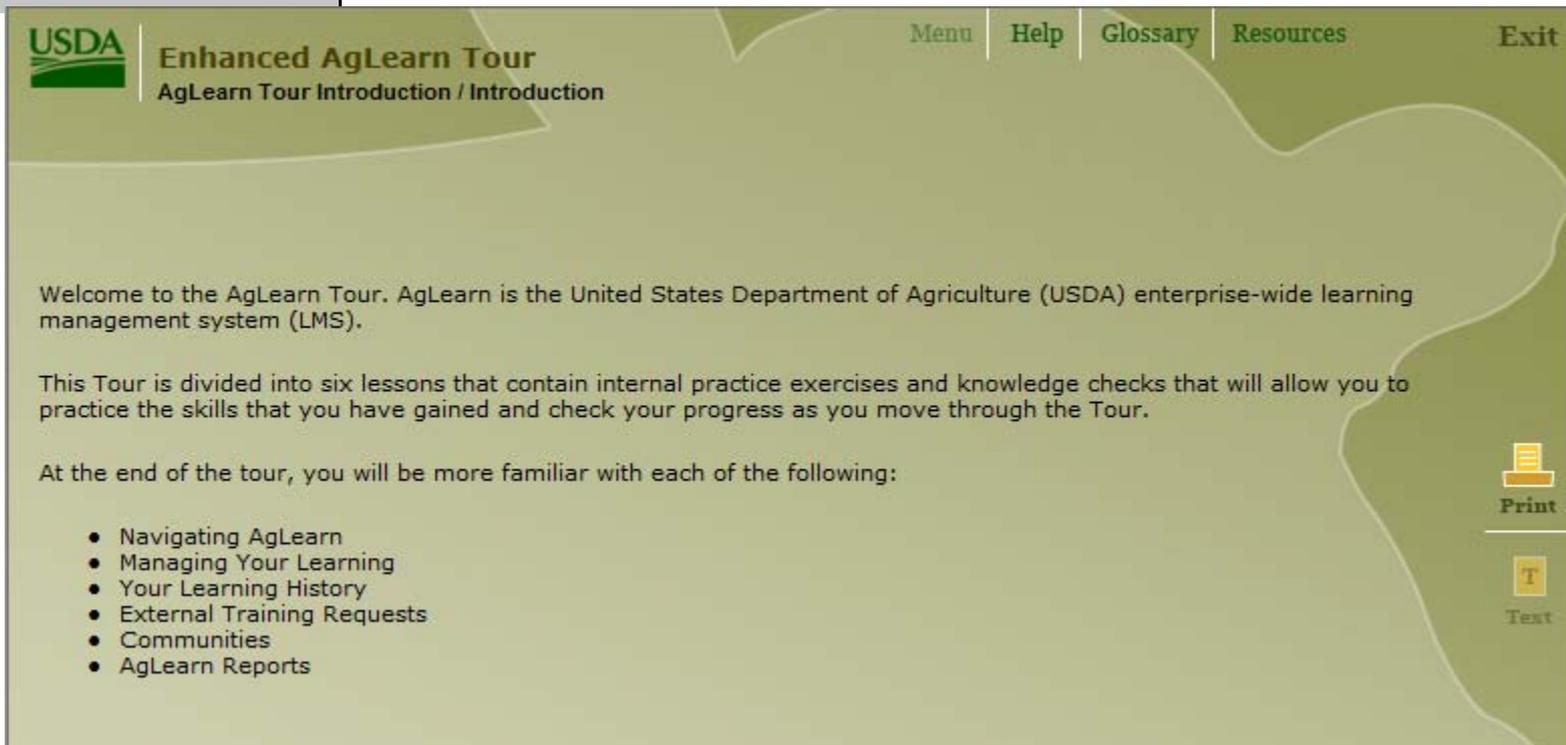




AgLearn Tour

▶ [Start Tour](#)

Learn how to use AgLearn.



The screenshot shows the 'Enhanced AgLearn Tour' introduction page. It features a green header with the USDA logo, navigation links for Menu, Help, Glossary, Resources, and Exit, and a breadcrumb trail for 'AgLearn Tour Introduction / Introduction'. The main content area is olive green and contains a welcome message, a description of the tour's six lessons, and a list of skills to be gained. On the right side, there are 'Print' and 'Text' buttons.

USDA | **Enhanced AgLearn Tour**
AgLearn Tour Introduction / Introduction

Menu | Help | Glossary | Resources | Exit

Welcome to the AgLearn Tour. AgLearn is the United States Department of Agriculture (USDA) enterprise-wide learning management system (LMS).

This Tour is divided into six lessons that contain internal practice exercises and knowledge checks that will allow you to practice the skills that you have gained and check your progress as you move through the Tour.

At the end of the tour, you will be more familiar with each of the following:

- Navigating AgLearn
- Managing Your Learning
- Your Learning History
- External Training Requests
- Communities
- AgLearn Reports

Print

Text





Online Content Structure

USDA Privacy Basics FY08

Web Based USDA-PRIVACYBASICS-FY08

Revision: 10/5/2007 09:39 AM EST

Online Content Structure

The sub-objects need to be completed in sequential order

Content Structure
Please Read Me First This will provide instructions on how to launch and complete the FY08 Privacy Basics Course.
AgLearn PC Check Tool
Privacy Module This course provides general knowledge and background of the Privacy of information, particularly Personally Identifiable Information (PII), explains its profound importance, authority, procedures and reporting require. Therefore, for the purposes of privacy is d and dissemination of personal information. information about both federal employees from intrusion private. privacy of an indivi maintain that privacy privacy laws follower

AgLearn Job Aid

October 18, 2007

Completing Your USDA Privacy Basics FY08 Training

The Please Read Me First section provides the procedural steps to follow to complete your USDA Privacy Basics FY08 training. Please note that you must view each page and pass the course test with a mastery score of 80% or better to successfully complete this course. You can retake the exam as often as necessary to achieve the mastery score, but do not need to review each page again.

Mac and VISTA users: If you have difficulty and cannot complete the Privacy Basics course(s) contact your Agency ISSPM for a paper copy. If you do not know your ISSPM, contact USDA OCIO Cyber Security at: cyber.communication@usda.gov or call (202) 690-0048.

Step	Activity	View
1.	Click the Print icon to print a copy of these instructions.	Print
2.	Close the job aid window.	Close
3.	Click Return to Content Structure .	Return to Content Structure





The Virtual Classroom Approach

